



SRI SATHYA SAI INSTITUTE OF HIGHER LEARNING

(Deemed to be University)

Co-ordinator

Internal Quality Assurance Cell (IQAC)

SSSIHL/23-24/IQAC/02

28th August 2023

MoM- SSSIHL-IQAC First Quarter Meeting 26-08-2023

Venue- Academic Council hall, Administrative block, SSSIHL, Prasanthi Nilayam

Time: 10:35 am, 26th August 2023

Members present:

University officers:

Prof. B Raghavendra Prasad, Vice Chancellor & IQAC chairman

Prof. B Sai Giridhar, Registrar

Sri Sanjay Sahni, Controller of Examinations

Dr. G S Srirangarajan, IQAC Coordinator

Dr. Srikanth Khanna, IQAC Dy. coordinator

External experts:

Dr. Rama K Reddy, Former NAAC advisor

Sri Rangarajan Krishnan, CEO, Five Star Business Finance, Chennai

Sri Prasanth Raju, Director and Chief Executive, Trayee Business Solutions

Ms. Janaki T, In-charge, Principal, Smt. Eswaramma High School

IQAC internal members:

Dr. Sripada Lakshminath, Associate Professor, Department of Chemistry

Sri K K Sai Anand, Asst. Professor, Department of Biosciences

Mrs. B Saisoujanya Kumari, Asst. Professor, Department of Education

Dr. (Mrs.) A Sumana, Associate Professor, Department of Food & Nutritional Sciences

Dr. Siddhartha R, Asst. Professor, Department of Languages & Literature

Dr. (Mrs.) G Padmavathy, Associate Professor, Department of Management & Commerce



Dr. Sampath Lonka, Asst. Professor, Department of Mathematics & Computer Science

Dr. (Mrs.) C Prathibha, Associate Professor, Department of Physics

Ms. Behara Roopa Sri, Doctoral Research Scholar, Department of Mathematics & Computer Science

Sri Vemula Ajay Kumar, Asst. Manager, Examinations

Sri Bhushanam Rangasairaju, Asst. Manager, Administration

Ms. V Mithula, Deputy Manager, Administration

Sri K V R K Bhargav, Deputy Manager, IQAC

Champions of NAAC steering teams:

Dr. Shailesh Srivastava, Associate Professor, Department of Physics

Dr. Sai Shyam, Associate Professor, Department of Mathematics & Computer Science

Prof. (Miss) N Srividya, Professor, Department of Food & Nutritional Sciences

Dr. B E Pradeep, Associate Professor, Department of Biosciences

Prof. N Sivakumar, Director, Brindavan Campus

Advisors to IQAC:

Dr. S Balasubramanian, Advisor to IQAC

Special Invitee:

Sri Satya Sai Mudigonda, Adjunct Faculty, UMS Oversight Technical Lead

Following members were not able to attend the meeting due to prior commitments:

Dr. Rani P L, Advisor to IQAC

Sri Nishikant Barodekar, Asst. Professor, Department of Music

Dr. Sivakiran Gupta, Asst. Professor, Department of Humanities & Social Sciences

Sri Patnana Durga Prasad, Doctoral Research Scholar, Department of Chemistry

The meeting started with a prayer to Bhagawan.

The Coordinator IQAC welcomed all the members of the reconstituted SSSIHL-IQAC (henceforth referred to as IQAC) team and the NAAC Steering Team champions. He then requested the Chairperson IQAC to give his introductory remarks.



The Chairperson IQAC mooted the idea of offering consultancy services to other academic institutions based on expertise gained by the SSSIHL-IQAC team. He also stressed that IQAC should conduct research regarding improvement of the NAAC ecosystem taking help from the education department of the Institute. The findings of this research can then be shared with the Government of India and the Ministry of Education.

The Coordinator and Deputy Coordinator, IQAC enlisted all the initiatives taken up by the IQAC team starting from the 14th of April 2023, when the SSSIHL-IQAC team was reconstituted.

Submission of AQAR 2021-22

The Coordinator IQAC informed the members that the AQAR 2021-22 was successfully submitted on 29th July 2023.

Identification of NAAC Criteria Steering Team Champions (NSTs)

The Coordinator IQAC explained the concept of NSTs, their role in quality enhancement at SSSIHL and expressed satisfaction at the fact that we have close to 1/3rd of our faculty as part of the extended IQAC team which included the NAAC steering team members.

Initiation of the Accreditation Module on the UMS

The Deputy Coordinator IQAC explained briefly about the accreditation module of the UMS and its implementation.

The Chairperson IQAC requested the members to set a deadline for the final rollout of the UMS package.

Dr. S Balasubramanian, advisor to IQAC suggested that we wait for the release of the new AQAR guidelines for filling up the AQAR 2022-23, before setting a deadline.

Dr. Rama Reddy, IQAC external expert suggested that we create broad data points in the UMS and start collecting and compiling data. She observed that compared to the earlier NAAC manual, in the new NAAC manual, the metrics will broadly be the same with possibly minor modifications in weightages and possible change of metrics from Quantitative to Qualitative in a few cases.

Sri Sathya Sai Mudigonda, Head-UMS, added that once we create the broad data points, the changes can be managed in the system if there is a minor change in the AQAR format.

The Chairperson IQAC placed a deadline of 11th September 2023 for feeding of all academic data into the UMS.

Dr. Rama Reddy highlighted the importance of data validation of the data fed into the UMS. She said that the Institute should ensure that any under representation or over representation should be avoided / rectified. She suggested setting up a Monitoring and Evaluation Board to check data validation in the UMS. This board will conduct random checks to ensure accuracy and sufficiency of the data fed into the UMS.

Dr. S Balasubramanian informed the members that for research publications, the AQAR data templates have DOI as a data field which will help validation of research publications data.



Recognition/awards to faculty

The Coordinator IQAC briefed the members regarding discussion with Deans and HODs for having a relook at the existing framework, methodology and criteria for bestowing recognition / awards on faculty. He said that this initiative is in progress.

Orientation program for new students- Deeksharambh

The Deputy Coordinator IQAC informed the members that the orientation program for new students was taken up based on Deeksharambh guidelines given by UGC

Administration of Student Satisfaction Survey for AY: 2022-23

The Coordinator IQAC informed the members about the administration of the Students Satisfaction Survey for the academic year 2022-23. He said that the findings of the survey will be shared with the campuses and departments after discussions with the administration.

Preparation of comprehensive note on ABC to facilitate implementation

The Deputy Coordinator IQAC briefed the committee about the note prepared by the IQAC team to facilitate the implementation of ABC. He said that the registration on ABC portal by the Institute has already been done and the credit transfer of the students is being worked out.

The Controller of Examinations suggested that we should take up a few research and M.Tech. programs as a pilot study to test the functioning of the ABC portal.

Inaugural meeting with IQAC Team and NAAC Steering Teams (NSTs)

The Deputy Coordinator IQAC updated the committee about the inaugural meeting of the IQAC team and the NSTs on 3rd July 2023.

Further, he briefly described the other initiatives taken up by IQAC chronologically to the members of the committee.

The Coordinator IQAC then invited the members for a discussion on the recommendations of the NAAC peer team for quality enhancement.

- English, Management and other departments may apply for SAP and other research grants- Prof. Srividya, Champion of NST for Criterion 3 – Research, Innovations and Extension, informed the members that their team is working on this recommendation. They have gathered a few suggestions and will update the Chairperson IQAC about it.
- The Wi-Fi facility may be upgraded- This is work in progress and is expected to be completed by the end of this year.
- The institute may promote Incubation centers in the institute with start-up ecosystem- The Chairperson IQAC stated that setting up the incubation centre is in the pipeline.



- IQAC may be made more proactive to promote quality-
Dr. Rama Reddy stated that the IQAC team should be empowered. The Chairperson IQAC seconded the statement and stated that the IQAC is the conscience keeper of the Institute and steps have been taken to empower the IQAC.
- The institute may increase the student strength, enhancing the hostel accommodation-
The Chairperson IQAC informed the members that in line with the Deemed-to-be-university regulations and NEP, steps are being taken to increase the infrastructure in the hostels and also to increase the student strength.
- In line with the NEP-2020, the SSSIHL can think of having a center for online and digital education-
Dr. Rama Reddy observed that a centre for online and digital education can mean facilitating the faculty members to create course content on MOOCs by providing them training and infrastructure for the same. She also suggested that SSSIHL should facilitate students to take up online courses on MOOCs. She suggested that in place of domain courses in 3rd and 4th semester, the students should be encouraged to enrol for generic courses in the 1st and 2nd semesters of their academic programme.

Dr. Padmavathy, Member IQAC requested that students of Undergraduate programmes should be provided access to Google meet to enrol for these courses, to which the Chairperson IQAC gave his consent. She also brought to the notice of the members that students should opt for SWAYAM courses, which do not clash with our end semester examinations. She also requested the team to provide a clear credit transfer policy for MBA and other programs in SWAYAM.

Dr. Rama Reddy added a word of advice that the Institute should avoid opting for electives on SWAYAM.

Talking about the recommendations of the NAAC Peer team, she observed that it is fine if certain recommendations are not viable, but the Institute needs to be ready with a valid explanation for the same during the next peer team visit.

The members then briefly touched upon the SSSIHL-SWOC document of the Peer team which had a lot of overlap with the recommendations of the Peer team. The Coordinator IQAC stated that the Institute is addressing all the weaknesses, opportunities and challenges as enumerated by the Peer team.

Subsequently, the committee discussed all the low scoring quantitative and qualitative metrics as per the 3rd cycle of NAAC accreditation.

1.3.2- Number of value-added courses for imparting transferable and life skills offered during the last five years (score of 0/4)-

Sri K V R K Bhargav briefly explained the reason for getting such a low score in the last cycle of accreditation.

The Controller of Examinations suggested that we have to create space in the timetable for Value Added



Courses outside the curriculum to enable students to opt for these online courses.

Dr. Shailesh Srivastava, Champion of the NST for Criterion1– Curricular Aspects, sought clarification regarding the repeat component of Value Added Courses.

The Registrar suggested that we can have our self-reliance split into introductory, intermediate and advanced courses to prevent their repetition.

Dr. Rama Reddy informed that the benchmark for Value Added Courses etc. is 50 or more distinct courses in 5 years.

5.3.1-Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national/international events (award for a team event should be counted as one) during the last five years (score of 0/4)-

The Coordinator IQAC suggested that we promote national online competitions for students. He took this opportunity to inform the committee that videos submitted by our students in a National level NEP video competition were selected in the top 10 entries from all over the country.

Prof. N Sivakumar, Champion of the NST for Criterion 7–Institutional Values and Best Practices, drew the attention of the members to a national level competition on music and dance being conducted by the Art of Living foundation. He said that as it is an online global event and our students should be encouraged to participate in it.

Sri Sathya Sai Mudigonda, appraised the members that a page is available on the UMS for recording such data regarding competitions.

It was suggested that the Centre for Human Values, Prasanthi Nilayam could conduct a National level competition in which SSSIHL also can participate.

Dr. Rama Reddy suggested that the institute should send students for inter-university sports competitions too.

6.3.2-Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years-

The Chairperson IQAC observed that faculty who are elected as members of professional bodies have more value as compared to paid memberships of professional bodies.

Dr. Rama Reddy clarified that elected membership of professional bodies of faculty members can be shown as faculty achievements in Criterion 2. The paid membership is specific to Criterion 6.

The Coordinator IQAC then presented in brief the broad findings of the Student Satisfaction Survey conducted for the students for the academic year 2022-23. He expressed his satisfaction at the fact that the overall score was 3.52 out of 4 for this metric. He highlighted a few questions where students have given a relatively lower rating. SSSIHL secured a grade point of 2.6 out of 4 for the question- the institute takes active interest in promoting internship, student exchange, field visit opportunities for students.

Responding to the low score secured in the above-mentioned metric, the Chairperson IQAC informed the committee that very soon a Placement Officer will be appointed and a Training and Placement Office will be



inaugurated in the Institute. He said that this office will not only take care of internships and placements but will also train the students in soft skills. He apprised the members of a plan to set up a Placement Advisory Board.

Dr. Rama Reddy advised the Institute to carry out an in-depth analysis of the qualitative responses to identify the gaps.

Dr. B E Pradeep, Champion of the NST for Criterion 4 – Infrastructure and Learning Resources, suggested that an orientation session should be conducted for all the students before administering the SSS to them so as to help them understand the questions better.

Sri Rangarajan Krishnan, IQAC external expert appreciated the work being done by the IQAC team but requested some specific inputs for him to understand the big picture with respect to all the stakeholders. He also desired to know what is expected to have an industry-based start-up ecosystem for which he will be able to contribute significantly, given his domain knowledge. He also expressed that we should not dilute the core guiding principles of the Institute in the attempt to fetch a high NAAC score.

Sri Prasanth Raju, IQAC external expert wanted to know the challenges the Institute faces in creating a quality culture and where he can be of help in adding value. He also expressed that in trying to conform to the accreditation parameters, we should not dilute the core principles of the Institute. He exhorted that the Higher Learning aspect of the institute has to be preserved at all costs.

Ms. Janaki T, IQAC external expert complimented the quality culture of the institute and stated that as a school which has students from the local community, it would be helpful if the Institute could create awareness about the different streams and courses available at the Institute.

Dr. Rama Reddy reminded the members that in addition to NAAC accreditation, the institute should also concentrate on the NIRF ranking of the government. She also advised the institute to explore the TIMES Impact rankings.

Sri Sathya Sai Mudigonda informed the members that all the parameters of NAAC have dedicated pages in the UMS.

Dr. Sai Shyam, Champion of the NST for Criterion 2 – Teaching-Learning and Evaluation, requested YouTube access for students to enrol in different courses. The Chairperson IQAC stated that the Institute will look into this matter. He also stated that the Institute can organize quizzes and hackathons for the local schools and colleges.

Dr. A Sumana, member IQAC, suggested that orientation sessions should be conducted for the Sri Sathya Sai



Junior college located in Anantapur. This can help to create better awareness about SSSIHL.

IQAC Chairperson requested the faculty to come up with any quality enhancement proposals and they will be promptly looked into.


Sri K V R K Bhargav informed that the department of Chemistry in consultation with IQAC is coming out with a proposal of reaching out to the local schools with some hands-on-practicals to be conducted in these schools to make science interesting to these students.

Dr. Siddhartha, member of IQAC and Champion of the NST for Criterion 5 suggested that the Institute should plan for a grand alumni meet for the 100th birthday of Bhagawan Sri Sathya Sai Baba, the Revered Founder Chancellor of the Institute.

IQAC chairman informed the members that planning has already started on this initiative.

IQAC deputy coordinator gave the concluding remarks underscoring the need to maintain the quality culture as pointed out by all the members of the committee. He thanked all the members for their active participation and valuable inputs.


The meeting concluded with a prayer.


14/09/23

COORDINATOR

Internal Quality Assurance Cell

**Sri Sathya Sai Institute of Higher Learning
(Deemed to be University)
Vidyagiri, Prasanthi Nilayam
Sri Sathya Sai District, A.P. - 515134
India**


23/09/23

VICE CHANCELLOR

**Sri Sathya Sai Institute of Higher Learning
(Deemed to be University)
Vidyagiri, Prasanthi Nilayam
Sri Sathya Sai District, A.P. - 515 134
India**

Signature and Seal of IQAC Coordinator

Dr.G Srinivas Srirangarajan
Associate Professor of DMC &
Coordinator, IQAC

Signature and Seal of IQAC Chairman

Prof. B Raghavendra Prasad
Vice- Chancellor &
Chairman, IQAC

Annexure 1- Attendance sheet of the IQAC first quarter meeting

Annexure 2- PPT presented in the IQAC first quarter meeting



SRI SATHYA SAI INSTITUTE OF HIGHER LEARNING

(Deemed to be University)

Internal Quality Assurance Cell

First Quarter Meeting

Date: 26th Aug 2023

Time: 10:35am – 12:30pm


Venue: Academic Council Hall, Administrative Block

ATTENDANCE SHEET




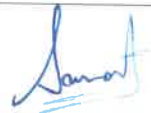



S.No.	Name	Designation	Signature
1	Prof. B Raghavendra Prasad	Chairperson, IQAC	
2	Prof. B Sai Giridhar	Registrar	
3	Sri Sanjay Sahni	Controller of Examination	
4	Dr. G S Srirangarajan	Coordinator, IQAC	
5	Dr. Srikanth Khanna	Deputy Coordinator, IQAC	



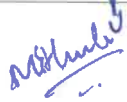

External Experts

6	Dr. Rama Reddy	Former Advisor, NAAC	Online
7	Sri Rangarajan Krishnan	CEO, Five Star Business Solutions, Chennai	
8	Sri Prasanth Raju	Director and Chief Executive, Trayee Business Solutions	


9	Ms. Janaki T	In-charge, Principal, Smt. Eswaramma High School	
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IQAC internal members

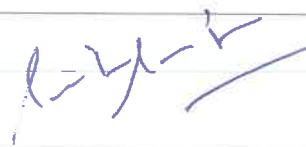



10	Dr. Sripada Lakshminath	Associate Professor, Department of Chemistry	
11	Sri K K Sai Anand	Asst. Professor, Department of Biosciences	
12	Mrs. B Saisoujanya Kumari	Asst. Professor, Department of Education	
13	Dr. (Mrs.) A Sumana	Associate Professor, Department of Food & Nutritional Sciences	
14	Dr. Siva Kiran Gupta	Asst. Professor, Department of Humanities & Social Sciences	Absent
15	Dr. Siddhartha R	Asst. Professor, Department of Languages & Literature	
16	Dr. (Mrs.) G Padmavathy	Associate Professor, Department of Management & Commerce	
17	Dr. Sampath Lonka	Asst. Professor, Department of Mathematics & Computer Science	
18	Sri Nishikant Barodekar	Asst. Professor, Department of Music	Absent
19	Dr. (Mrs.) C Prathibha	Associate Professor, Department of Physics	
20	Ms. Behara Roopa Sri	Doctoral Research Scholar, Department of Mathematics & Computer Science	B. Roopa Sri

21	Sri Patnana Durga Prasad	Doctoral Research Scholar, Department of Chemistry	Absent
22	Sri Vemula Ajay Kumar	Asst. Manager, Examinations	
23	Sri Bhushanam Rangasairaju	Asst. Manager, Administration	
24	Ms. V Mithula	Assistant Manager, Administration	
25	Sri K V R K Bhargav	Deputy Manager, IQAC	

Advisor to IQAC

26	Dr. (Ms.) Rani P L	Associate Professor, Department of Languages & Literature	Absent
27	Dr. S Balasubramanian	Associate Professor, Department of Mathematics & Computer Science	

Champions of NAAC Steering Teams

28	Dr. Shailesh Srivastava	Associate Professor, Dept. of Physics	
29	Dr. Sai Shyam,	Associate Professor, Department of Mathematics & Computer Science	
30	Prof. (Miss) N Srividya,	Professor, Department of Food & Nutritional Sciences	
31	Dr. B E Pradeep,	Associate Professor, Department of Biosciences	
32	Prof. N Sivakumar,	Director, Brindavan Campus	Online

UMS Oversight Technical Lead

33	Sri Sathya Sai Mudigonda	Adjunct Professor, UMS Oversight Technical Lead	