



SRI SATHYA SAI INSTITUTE OF HIGHER LEARNING

(Deemed to be University)

Vidyagiri, Prasanthi Nilayam – 515 134, Anantapur Dist., A.P.

Ph: (08555): 287191 Email: controller@sssihl.edu.in

APPLICATION FOR RE-TOTALLING

(Application will be entertained only within 10 days from the date of receipt of the respective Semester Grade Cards, by the Campus Office)

Summer / Winter Semester Examinations April 20.... / October 20.... /

Supplementary Examinations July 20.... / January 20....

1.	Name of Student (Name as found in the Original Grade Card)	:	
2.	Address for Correspondence	:	
	Landline / Mobile Number	:	
	Email ID	:	
3.	Regd. No.	:	
4.	Programme of Study and Group if any	:	
5.	Name of the Campus of Study	:	
6.	Re-totalling is sought for		
	Paper No.	:	
	Title of the Paper	:	
7.	Photocopy of the Grade Card enclosed		Yes / No
8.	Grade obtained in the above paper	:	
9.	Re-totalling fee of Rs. 20/- in the form of IPO is enclosed herewith (Crossed A/c Payee only).	IPO No. :	
		Date:	

(IPOs to be drawn in favour of the **Controller of Examinations**, Sri Sathya Sai Institute of Higher Learning, Prasanthi Nilayam)

Date:

Signature of the Student

Note:

- To apply for re-totalling in more than one Paper, the candidate must submit **separate applications for each Paper**.
- Application for re-totalling must be submitted by the candidate, **directly to the Controller of Examinations**.
- A self-addressed envelope affixing postal stamp for Rs. 5/- must be enclosed along **with each application**, enabling the Office of the Controller of Examinations to send the communication directly to the candidate.

For Office Use Only