

SRI SATHYA SAI HOSTEL FOR SENIOR STUDENTS

Prasanthi Nilayam – 515134, Anantapur Dist (A.P.)

Phone: (08555) 286702 (Warden) / (08555) 286701 (Office) Email: hostelofficepsn@gmail.com

INFORMATION FOR NEW ENTRANTS

1. The **Sri Sathya Sai Hostel for Senior Students** is a home for Higher Learning and Higher Living for Bhagawan's students. Feel free to make it your home and make the best of your stay here for your personal and spiritual development.
2. When you **join the Hostel on 31st May 2019**, you will be required to submit the filled-in '**Hostel Profile Form**'. Kindly fill the form only after carefully reading the enclosed '**Code of Conduct and Disciplinary Regulations**' document. Your parents are also requested to read the same.
3. The **annual Hostel charges payable (positively before 25th May 2019) would be Rs. 24300/-** i.e. Advance for Boarding and Lodging charges (Rs. 20000) + Caution Deposit (Rs. 1500) + Dhobi Charges for the coming academic session (Rs. 1800) + Telephone advance (Rs. 500)+ Advance for Personal Expenses i.e. for purchases from Hostel General Stores (Rs. 500).
 - a. The caution deposit of Rs. 1500/- will be returned at the end of your stay in the Hostel.
 - b. The Hostel has adopted a dividing system of accounting, which facilitates an equal division of hostel expenditure among the residents. Deficit, if any, will be charged at the end of the summer semester.

4. **Mode of Payment:**

Option 1: A **State Bank of India Challan** is attached herewith for directly paying the Hostel charges into the Hostel's current account from any of the Core Banking branches of State Bank of India across the country by 25th May 2019 and confirming your admission. You must fill in the name, class and applicant ID (in the place of Regd. number) in the challan. The Hostel copy of the paid challan should be produced to the Hostel office at the time of admission. Part payments will not be entertained. **Payment by Cheques and Cash will not be accepted.**

Note: Bank charges of Rs.70.80 will be charged extra for cash deposits in SBI branches. The same will be debited to your personal expenses account in the Hostel.

Option 2 (Payment through Internet banking): You can also use the '**State Bank Collect**' facility to make the payment of Hostel charges from the convenience of your home. The procedure is as follows:

Type <https://www.onlinesbi.com> in the browser – on the home page top - choose "SB Collect" tab: **State of Corporation / Institution:** *Andhra Pradesh*; **Type of Corporation / Institution:** *Educational Institution*; **Educational Institutions Name:** *Sri Sathya Sai Society for Senior Students Hostel*; **Select Payment Category:** *Hostel Charges*; Fill in the Applicant ID in place of Roll Number and submit. Other details of student will appear. On successful completion of the transaction, you will be able to view and print the transaction receipt. Please print a copy of e-receipt and produce the same at the time of joining the Hostel on 31st May, 2019.

5. After the payment, please **intimate by mail the transaction details** like transaction number, date, amount along with student details (preferably attach the photo shot of e-receipt / paid challan copy) to hostelofficepsn@gmail.com which will help us to reconcile and update your account before you reach the Hostel for admission.

6. All students must **open a bank account** (in any bank of their choice at their hometown) **and bring the ATM / Debit card** with them to withdraw money for their personal expenses as and when required.
7. **Identity and address proof documents** (like Aadhar card, PAN Card, Ration card, Voters ID, Driving License) would be required to be kept with the student for use whenever required.
8. Each room has a separate telephone number which will be intimated to you by your ward after the allotment of room to him. Parents/Guardians are requested to restrict their telephonic conversation to a maximum duration of 10 minutes in view of other students in the room sharing the phone. **Parents are requested to provide a list of a maximum of 6 numbers to which / from which the student would be permitted to make / receive phone calls.**
9. The hostel campus being self-sufficient in every way (like Laundry, hair cutting saloon, general stores, tailor etc) **does not warrant the movement of any student outside the premises.**
10. The Sri Sathya Sai General Hospital, Prasanthi Nilayam and Sri Sathya Sai Institute of Higher Medical Sciences (SSSIHMS), Prasanthi Gram offer treatment **totally free of cost**. Experienced doctors from Allopathic and Homoeopathic streams of medicine are available for consultation in the **Hostel dispensary** every evening from 7.15 p.m. to 8.00 p.m. The student is advised to bring with him papers containing previous medical treatment (if any) / medication for follow up.
11. Every student should equip himself with the following **essential items** at the time of joining the hostel:
 - a. At least five pairs of white dresses
 - b. Two sets of track pants and T-shirts
 - c. Bedding with blanket and bedspreads
 - d. Bucket and mug
 - e. A pair of sports shoes for jogging and games
 - f. Plate, tumbler and spoon.

Note: The above items can also be purchased from the Hostel General Stores.
12. Students must submit four **passport-size, recent, colour photographs** taken in formal white dress, with well-groomed hair, short side-burns and clean shaven face. These photographs will be required for Institute and Hostel.
13. **Admission for new entrants (selected through admission tests) to the SSS Hostel for Senior Students starts at 8 AM on 31st May 2019. Parents (at least one parent and NOT guardian) should accompany the student for meeting the Warden and the Floor Teacher on 31st May 2019.** This process will be on a first-come-first-serve basis where tokens will be issued.
14. **Parents are expected to meet the Warden, Floor Teacher and Room Teacher** at Prasanthi Nilayam, at least once in a year, to apprise themselves of the overall performance of their ward.

Date : 30.04.2019

WARDEN

Place: Prasanthi Nilayam

True Education Must Confer Humility

HOSTEL PROFILE FORM

Applicant ID

**SRI SATHYA SAI HOSTEL FOR SENIOR STUDENTS
PRASANTHI NILAYAM – 515134; ANANTAPUR DIST. (A.P.)**

(Application form for students selected for M.Sc. / M.A. / M.B.A. / M.Tech. Programmes
in Prasanthi Nilayam Campus – 2019)

COURSE ADMITTED TO: M.Sc. (B) M.Sc. (C) M.Sc. (M) M.Sc. (P)
 M.A. (Econ) M.B.A. M.Tech (CS) M.Tech (OEC)

1. Name of the student: IN CAPITAL LETTERS

Date of birth: DD/MM/YYYY Mother tongue:

Email ID: IN CAPITAL LETTERS

Blood group: Place of residence:

Affix passport
size photo in
white dress

2. Postal Address (in Capitals):

City:

PIN Code:

State:

3. Father's Name:

Annual Income:

Email: IN CAPITAL LETTERS

Occupation:

Mobile:

Mother's Name:

Annual Income:

Email: IN CAPITAL LETTERS

Occupation:

Mobile:

4. Guardian's Name (if any):

Annual Income:

Email: IN CAPITAL LETTERS

Occupation:

Mobile:

5. Details of previous course(s) completed:

NAME OF THE INSTITUTE	COURSE COMPLETED	YEAR (FROM-TO)	PLACE

6. GPA / Percentage obtained in the previous degree:

	SEMESTER/YEAR							
	I	II	III	IV	V	VI	VII	VIII
GPA / PERCENTAGE								
GPA SCALE								

7. Previous work experience (if any)

NAME OF THE ORGANIZATION & PLACE	NO. OF YEARS	DESIGNATION

8. Have you stayed in a hostel before? Yes (Provide details below) No

NAME OF THE HOSTEL	PLACE	YEARS OF STAY

9. For how long have your Parents been associated with the Sri Sathya Sai Organizations?

10. Have you been associated with Bal Vikas / EHV / Pre-Seva Dal / Seva Dal?

Yes

No

11. Write briefly, your opinion of the development that has taken place in your personality during your association with Bal Vikas / EHV / Pre-Seva Dal / Seva Dal / Sri Sathya Sai Educational Institutions / Spiritual/Service Organization / NGO.

12. Have your parents / brothers / sisters studied in Sri Sathya Sai Schools/Institutions?

Yes (Provide details below) No

NAME	INSTITUTION	COURSE	PERIOD OF STUDY	RELATION

13. Do you suffer from any chronic ailment?

Yes

No

Are you under medication for any health related issues?

Yes

No

If yes, please specify:

14. List your hobbies and interests:

15. Do you have an Aadhar card? Yes (Provide number below) No

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16. How do you rate yourself on the following parameters in your day-to-day activities?
(On a scale of 5, '1' being 'Very Poor' and '5' being 'Very Good').

- (a) Punctuality:
- (b) Regularity:
- (c) Participation in extra-curricular activities:
- (d) Discipline:
- (e) Devotion to God:
- (f) Ability to Socialize:
- (g) Honesty:

17. State at least two areas where you feel you can still improve with regard to your personality.

This is to certify that the information provided by me is correct to the best of my knowledge.

Place:

Name:

Date:

Signature:

DECLARATION BY THE PARENT

I give my consent to my ward to join and reside at Sri Sathya Sai Hostel for Senior Students, PSN Campus, during the course of his study at Sri Sathya Sai Institute of Higher Learning, Prasanthi Nilayam after having read and fully understood the type of education imparted, and the rules and regulations that are followed (which are mentioned in the “Code of Conduct and Disciplinary Regulations”). He will follow the lifestyle prescribed in the Hostel (and in the Institute) and will not indulge in any act of indiscipline or misbehavior, which is clearly spelled out in the “Code of Conduct and Disciplinary Regulations”, and uphold the dignity and culture of the Hostel and Institute.

If informed by the Hostel Warden that my ward has violated the “Code of Conduct and Disciplinary Regulations” during his stay in the Hostel, I will immediately arrange to withdraw my ward from the Hostel and the Institute, failing which the Hostel Warden can take suitable steps to send him back. I hope and pray that my ward adequately uses the opportunity given to him by Bhagawan Baba and SSSIHL to shape his personality so that he develops into a human being with good character.

Place:

Date:

Signature of the Parent:

Name:

DECLARATION BY THE STUDENT

I declare that I am joining the Sri Sathya Sai Hostel for Senior Students, PSN Campus, after having read and having understood the rules and regulations (as mentioned in the “Code of Conduct and Disciplinary Regulations”). I shall conduct myself responsibly as a Sai Student by following the discipline prescribed in the “Code of Conduct and Disciplinary Regulations” and by following the other practices of SSSIHL, and through my attitude, commitment and involvement, constructively contribute to all routine and developmental activities of the system.

I will not indulge or/and promote indiscipline or misbehavior (as clearly spelled out in the “Code of Conduct and Disciplinary Regulations”) during the entire period of my stay in the Hostel. I am also aware that in the event of my not adhering to or violating the “Code of Conduct and Disciplinary Regulations”, I have to forfeit my admission at SSSIHL, and will also be removed from the Hostel immediately.

Place:

Date:

Signature of the Student:

Name:

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Prasanthi Nilayam – 515134; Anantapur Dist (A.P.)

Phone: 08555-286702 (Warden) / 08555-286701(Office); Email: hostelofficepsn@gmail.com

CODE OF CONDUCT & DISCIPLINARY REGULATIONS

In this University, the medium of instruction is Discipline. The first, second and third languages are Love, Service and Sadhana - Sri Sathya Sai Baba

Every student of Swami's University is expected to be disciplined wherever he is. Training is given in the Hostel for shaping each boy into an **exemplary student**. In the matter of discipline, every student is expected to follow the rules and regulations and strive earnestly to **put them into practice** in everyday life. A **booklet called "Code of Conduct"** will be circulated to every room after the new academic session starts. All students should read the same and acclimatize themselves with the way of life (all facets) which would be expected of them during their stay at the Hostel.

1. **Humility** is the firm foundation for a strong character. **Obedience** to elders and teachers is to be practiced sincerely.
2. Students should show mutual courtesy and gentlemanly behaviour and promote harmony. They should cultivate decent and **unostentatious dress habits** and have short, neat and well-groomed hair. They are not expected to **sport moustache, beard or long side-burns**. **They are also not expected to shave their head whenever they want**. If for medical reasons, they need to cut their hair very short or shave their head, this should be done with the explicit permission of the Warden.
3. Students should not indulge in loud and idle talk. **Silence** is to be maintained in the Dining hall, in the Mandir and during study hours in their rooms.
4. **Punctuality and regular attendance** at classes, prayers, tests, examinations and all co-curricular programmes in the College, Hostel and Mandir is compulsory. In case the student is not able to attend classes or any of the other programmes, on account of illness, he is required to seek **prior permission / leave** from the Warden or his Room Teacher.
5. **Going out of the Hostel premises** without written permission, for any reason other than going to the University Campus and Sai Kulwant Hall (Mandir) during specified timings, will be considered as **breach of discipline**.
6. **Overnight stay outside the Hostel is strictly forbidden**.

7. **Students are not permitted to get freshly prepared food (from home or hotels) into the Hostel.**
8. **The students are not expected to possess cell phones, mp3 players, mp4 players, laptops, hard disks, camera or any such electronic gadgets.** Only memory sticks (USB drives) are permitted. Ebook readers will be permitted only for PG students and strictly for academic use. These must be registered with the respective Room Teachers. Room Teachers / Floor Teacher must be consulted regarding specifications of the device.
9. **Students can go home only during the vacation.** They will NOT be sent home for festivals, marriage engagements, weddings of cousins etc. They **will only be permitted** to attend wedding ceremonies of their **own brothers and sisters** depending on the available leave. Students should ensure that they should have 85% attendance (both in Hostel and College) for being eligible to write the end semester examinations.
10. Students requiring to go home during the semester on **valid grounds** (details mentioned in the **“Code of Conduct” document**, which would be displayed on the Main Notice Board at PSN Hostel and also would be circulated to each room after the academic session begins on June 1st 2019) should furnish the following to the Warden:
 - a) The request letter or email from the parent.
 - b) The parent should call the Room Teacher and inform him about the same and the Room Teacher should communicate this to the Warden.
 - c) Approval letter from concerned HOD/Director.The Warden will then decide granting of leave at his discretion. The student should **positively return to the Hostel within or on the stipulated date and time.**
11. Visitors are not allowed to enter the Hostel premises without permission. Parents or guardians are requested to visit their wards **at the Hostel**, preferably only on Sundays between 10.00 a.m. (or after Mandir program) and 3.30 p.m. In case of any urgent situation they may meet their wards after evening bhajans **at the Hostel on weekdays between 6.30 p.m. to 7.15 p.m.**, without disturbing any scheduled activities of the Hostel or College. In such a case, they should positively leave the Hostel premises at 7.15 PM.
12. **Parents/guardians who are stationed at Prasanthi Nilayam SHOULD NOT indulge in coming to the Hostel every day in the evenings and giving mobile phones and food etc to their wards.** This dilutes the system of Integral Education envisioned and institutionalized by Bhagawan Baba and hence is strictly forbidden.
13. As envisioned by Bhagawan, access of phones to students is regulated to keep them away from unnecessary distractions. Parents may speak to their wards on their respective room telephones at specified timings and schedule their telephone calls accordingly. The total time given to any student for making or receiving calls from parents etc is fixed per day (30 mins). This is to enable all students in the room to make and receive calls. Parents are also

hereby notified that the Hostel phone exchange system maintains a log of all calls made or received. These logs may be used at the discretion of the Warden, if and when necessary.

14. **Possession of cell phone by students in the Hostel is strictly prohibited. If anyone is found possessing a cell phone (either on person or inside his cupboard), strict disciplinary action will be taken against him.** In case the student has a cell phone during the journey from home, he is expected to deposit the same with the Room Teacher **immediately after his arrival at the Hostel.** This is for his own safety. Parents/Guardians are expected not to encourage usage of mobile phones for browsing social media sites, watching movies etc by their wards while visiting them at Hostel or Mandir premises.
15. **THERE IS NO COMPROMISE ON DISCIPLINE. BREACH OF RULES MENTIONED ABOVE WILL BE SERIOUSLY DEALT WITH, WHICH CAN INCLUDE EXPULSION FROM THE HOSTEL. EXPULSION FROM THE HOSTEL WILL ALSO RESULT IN EXPULSION FROM THE UNIVERSITY.**

REGULAR SCHEDULE IN THE HOSTEL

5.00 A.M.	WAKE UP BELL
5.25 A.M.	GAYATRI CHANTING
5.30 A.M.	SUPRABHATAM & VEDAM CHANTING
6.10 A.M.	JOGGING AND GAMES
7.30 A.M.	BREAKFAST
8.55 A.M. TO 11.50 A.M.	FORENOON SESSION IN THE INSTITUTE
12.10 PM	LUNCH
1.15 P.M. TO 3.45 P.M.	AFTERNOON SESSION IN THE INSTITUTE
4.10 P.M.	TEA BREAK
4.45 P.M. TO 6.15 P.M.	DARSHAN & BHAJANS AT THE MANDIR / CLASSWISE COMPULSORY GAMES
7.10 P.M.	DINNER
8.00 P.M. TO 9.40 P.M.	STUDY HOURS
9.40 P.M.	MILK BREAK
10.15 P.M.	NIGHT PRAYER
10.30 P.M.	RETIRING TO BED

The End of Education is Character

State Bank of India

Puttaparthi Branch (02786)

Anantapur Dist. (A.P.) – 515134

Phone: (08555) 288020; 287228 email:sbi.02786@sbi.co.in

POWER JYOTI SCHEME (Code-5091-2401)

Date:

RECEIPT

Beneficiary Account Details:	
Name:	Sri Sathya Sai Society for Senior Students Hostel
Address:	Prasanthinilayam-515134
PAN No:	AAFAS0007H
Account No:	31221489759
Student Details:	
Ref No:	Applicant ID
Name:	
Class:	Class admitted (with group)
Roll No:	Applicant ID (Temporary Roll No)

Deposit Details

Fee Code	Towards (Purpose)	Amount (Rs.)
A	Hostel charges / personal Expenses	24300

Amount in words:

Paid by Cash/Transfer/DD/Ch.No. _____

Sign. of Remitter

Authorized bank Signatory

Journal No:

Important note to fee collecting branch:

- 1) Transaction charges are waived for this account vide letter No.Lhohyd SMEBU/KK/1063 dated 25/11/09. **Any other charges (if any) should be collected from remitter only.**
- 2) Please write the journal no. in all three parts.
- 3) Please **record Student details fully** for easy reconciliation.

(Banker's Copy)

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(Student's Copy)

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